

# **Fire Station Building Committee & Internal Fire Station Committee**

## **Meeting Minutes**

**12/6/2016**

**Building Committee Members Present:** Bill Harriman, Craig Weston, Dave Siedentopf, Bob Middendorf, John Delli Priscoli, George Callahan

**Owners Project Mangers, Architect/Designers, Contractors Present:** Joe Sullivan and John Lebica (Daedalus), Todd Costa and James Malonson (KBA), Joe O'Connor and Krystal Burrows (M O'Connor)

Meeting called to order at 7:30am by Bill Harriman. Meeting held at 99 Main Street, Carver.

**Topic 1:** Motion by Dave Siedentopf to approve the meeting minutes of 11/1/2016. Committee approved motion by a vote of 6 to 0.

**Topic 2:** Motion made by Dave Siedentopf to approve Requisition #16 for payment of \$502,246, representing 98% of project now complete. Committee approved the payment by a vote of 6 to 0.

**Topic 3:** Joe O'Connor and Krystal Burrows updated the Committee on the project. They are hoping to have substantial completion by mid December, but that will depend on painters finishing up.

**Topic 4:** Todd Costa updated the Committee on the progress of building. Todd felt the project is progressing very well and reviewed Change Order Packet #11. No major issues were reported. The changer order contained a painting credit and was mostly owner driven for a total of \$126.00.

Motion made by Dave Siedentopf to approve Changer Order #11 for payment of \$126.00. Committee approved the payment by a vote of 6 to 0.

**Topic 6:** Joe Sullivan updated the Committee that he felt the project was progressing very well. The 1<sup>st</sup> floor punch list will be completed by KBA this morning. The 2<sup>nd</sup> floor punch list was submitted last week.

**Topic 7:** Chief Weston thanked everyone for helping install the sod lawn. We had 22 volunteers help install the lawn. The furniture has been delivered and installed, with W. B. Mason working to resolve a few incorrect items and broken pieces.

**Topic 8:** George Callahan updated the committee on moving the open ceremony date to the early spring. Everything is ready to go, when a date is finalized.

Motion by Dave Siedentopf to adjourn meeting at 8:15 am. Committee approved 6 to 0.

Next meeting on Tuesday, January 3<sup>rd</sup>, 2016 at 7:30am.

Submitted by Fire Chief Craig Weston – Committee Secretary